

# Checklist for Certification of Pragya Kendra

Date of Request	Date of Receipt SDA	Date of Inspection	Date of Certification
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Date of Inspection:

Time:

CSC Village/Panchayat:

Block

District:

CSC Location Address:

Name of the VLE:

Father's Name:

VLE Email ID:

CSC Village Code:

S.No	Equipment/Items	Quantity	Availability		Remarks
***1	Sign board ( Pragya Kendra) fixed outside the center (design attached)	1	Yes	No	
2	Whether the center was Open during the inspection authority's visit		Yes	No	
***3	Space available in the center min of 100 sq ft		Yes	No	_____Sq ft
4	Is the CSC location Secure		Yes	No	
5	Is the CSC location accessible to public, visible		Yes	No	
***6	VLE Availability		Yes	No	
***7	Is Electricity connection available at the center		Yes	No	
***8	Whether computer available (specifications attached in Annexure)	1	Yes	No	
9	Inkjet printer	1	Yes	No	
***10	80 column Dot matrix printer with 9 pin head	1	Yes	No	
***11	Power back up – UPS, Generator , Solar etc (either one of the above)	1	Yes	No	
12	Digital Camera	1	Yes	No	
***13	Web Camera	1	Yes	No	
***14	Manual Receipt book	1	Yes	No	
***15	Internet Connectivity (mention the connectivity provided)		Yes	No	
16	Have relevant IS software installed in the PC (mention the software installed)		Yes	No	
17	Has the VLE been trained on		Yes	No	
	a. Computer Skills		Yes	No	
	b. Business Skills		Yes	No	
	c. Entrepreneur Skills		Yes	No	
	d. Power back up usage		Yes	No	

Name and Signature of the Inspecting Officer of JAPIT

Name and Signature of the SCA Dist Coordinator

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	e. Software applications		Yes	No	
	f. Trouble shooting		Yes	No	
18	Is Telephone line available & working (mention number)		Yes	No	
19	Is the Services list displayed in the CSC	1	Yes	No	
20	Is the Price List displayed in the CSC	1	Yes	No	
21	Display of Operational hrs of CSC	1	Yes	No	
***22	Is the Operating system Installed		Yes	No	
***23	Mention the Office Suite Installed (Microsoft Office Suite / Open Office Suite) Mention the OS Installed		Yes	No	
24	Mention the Chat Application Installed		Yes	No	
	Yahoo Messenger		Yes	No	
	MSN Messenger		Yes	No	
	Google Talk		Yes	No	
	Any Other(pl mention)		Yes	No	
25	Mention the Compression software Installed (Winzip / WinRAR / Other)		Yes	No	
26	Is the local language font installed (Mention font name)		Yes	No	
27	Is Audio Players (Win amp, Real Player) installed (Mention the player installed)		Yes	No	
28	Is Video Player (Quicktime, VLC) installed (Mention the player installed)		Yes	No	
29	Is Photo Edit suite installed (Mention the photosuite installed)		Yes	No	
***30	Mention the Services made available at the Center ( PC & Web based)		Yes	No	
	Browsing		Yes	No	
	email		Yes	No	
	DTP		Yes	No	
	Typing (local language)		Yes	No	
	Typing (English)		Yes	No	
	Games		Yes	No	
	Digital Photography		Yes	No	
	Agri Information		Yes	No	
	Weather Information		Yes	No	
	Resume Services		Yes	No	
	Job Search		Yes	No	
	Any other		Yes	No	
31	Mention the B2C Services made available at the Center (list out services if any)		Yes	No	
32	Mention the G2C Services made available at the Center (list out services if any)		Yes	No	
33	Is there any Panchayat Bhawan Available in the CSC Panchayat (if yes, what is the condition of the panchayat bhawan?)		Yes	No	
34	Date of Establishment/Deployment of the CSC by SCA				
35	IS there any Mobile Service Network available in the Panchayat (Please name those)				